

Haskayne School of Business

Summary of Degree Programs

Degrees Offered

Co-operative Education/ Internship Program

Co-operative Education and Internship are academic programs designed to achieve the educational and career goals of many BComm students. Participants take their classroom learning to the job and bring their working knowledge back to the classroom. The experience gives students first hand knowledge of what business is all about prior to graduation.

Information

Undergraduate

The Haskayne School of Business offers programs leading to Bachelor of Commerce (BComm), Bachelor of Hotel and Resort Management (BHRM), and Bachelor of Accounting Science (BAccS) degrees.

Combined Programs

Additionally, the Haskayne School of Business offers four combined degree programs: with the Faculty of Science, a combined Bachelor of Commerce/Bachelor of Science (Actuarial Science) or (Computer Science); with the Faculty of Humanities, a combined Bachelor of Commerce/Bachelor of Arts; with the Faculty of Social Sciences, a combined Bachelor of Commerce/Bachelor of Arts or Science; with the Faculty of Kinesiology, a combined Bachelor of Commerce/Bachelor of Kinesiology (details of these combined degrees follow).

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Introduction

The challenge of competing effectively in a rapidly changing global economy can only be met through well-educated responsive business leadership.

Preparing those who will successfully meet this challenge is the Haskayne School of Business's mission, accomplished through its mandate of teaching, research and community service. Recognizing that the practices of commerce, business and management are fundamental to, and impact upon every facet of contemporary society,

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delivery of comprehensive business education programs that are relevant and rigorous, yet responsive to change, forms the fundamental framework for the business school's broad range of academic and executive programs.

Pattern

The business school offers the undergraduate programs in traditional fashion in which students complete eight academic study semesters or through the Co-operative Education/Internship Program in which students complement their academic studies by interspersing three or four four-month paid work terms with their study semesters. (Details regarding the Co-operative Education/ Internship Program appear in the Co-operative Education/Internship section of this Calendar.) The Bachelor of Accounting Science degree is the exception as it is offered on a part-time distance education basis.

After admission to the Bachelor of Commerce Program, a student will complete an integrative core curriculum of business education in the areas of strategy and global management, accounting, finance, human resources and organizational dynamics, operations management, management

degree may not enroll in a "second" BComm degree.

The admission procedures will be the responsibility of the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.

Deadlines

Students must observe all deadlines.

Fall Session:

North American Applicants:

- Refer to the Applications for Admissions Schedule in this Calendar for application deadlines.
- June 30 for all supporting documents including transcripts, course outlines, change of grade forms and results from deferred examinations.

International Applicants from Outside North America:

- International applicants from outside North America will have earlier deadlines and must consult with the Admissions Office.

All documentation must be submitted to the Admissions Office, MacKimmie Library Block 117.

Note: *Check with the Admissions Office for early admission criteria and deadlines.*

The Haskayne School of Business does not admit students to the Spring, Summer or Winter Sessions.

Unclassified and Visiting Students

Applicants who wish to enter the Haskayne School of Business as visiting students (bona fide students of another institution) for Fall Session are required to submit their application by July 15. Unclassified degree students may submit their application for pre-approval after June 16. Registration begins August 1. All transcripts supporting the Unclassified degree and Visiting student application/registration forms must be attached. Unclassified degree and Visiting students will not be approved into third year core courses before August 15 (Accounting 341, 343, 361, Finance 317, Human Resources and Organizational Dynamics 317, Marketing 317, Management Information Systems 317, Management Studies 391, Operations Management 317, and Risk Management and Insurance 317). For Petroleum Land Management 375, Unclassified and Visiting students will not be approved before December 15. Students will be limited to a maximum of 10 half courses in the Haskayne School of Business at the University of Calgary.

Unclassified non-degree students will not be permitted to register in high demand commerce courses (as listed in the Master Timetable) until the last day to change registration for each session. Applicants are referred to the Academic Regulations section of this Calendar where more information is given on entering the University under these categories.

Registration

Accuracy of Registration

Students are responsible for the completeness and accuracy of their registration and for arranging their program to meet all requirements as detailed in this Calendar. Students should, however, seek advice from the business school concerning their choice of courses. In cases of doubt about the interpretation of regulations, a student should consult the office of the Associate Dean (Undergraduate Programs) and in any case is strongly advised to do this prior to registration in the final courses towards a degree to ensure that all graduation requirements will be met.

Course Work

Course Load

A student wishing to complete more than the normal load of five half courses per session must receive special permission from the Course Load

for a degree with distinction. (Combined Degree program students should consult with the Office of the Associate Dean (Undergraduate Programs).)

Note: See "Program Details" below for individual program requirements.

Student Probation and Dismissal

For unconditional progress through the BComm and BHRM programs, or under Visiting, Exchange or Unclassified status, students must earn a grade point average of no less than 2.00.

1. Students who earn a grade point average of less than **1.70** on three or more half-course equivalents taken in any one session, will be required to withdraw from the business school.
2. Students who earn a grade point average of at least **1.70** but less than **2.00** on three or more half-course equivalents taken in any one session will be placed on probation for the next session in which they register.
3. Students who earn a grade point average of less than **2.00** on three or more half-course equivalents taken in a session while on probation will be required to withdraw from the business school. Students will be removed from probation by achieving a **2.00** or better grade point average on three or more half-course equivalents in the session in which they were placed on probation.
4. Students required to withdraw from the Haskayne School of Business for unsatisfactory academic performance must wait a minimum of 12 months from the date of withdrawal to reapply, at which time they will be considered for admission together with new third year applicants. Re-applicants will be required to meet the third year admission standards prior to being readmitted. Students who are readmitted after having been required to withdraw from the Haskayne School of Business will be placed on probation for the next session in which they register.

Notes:

- (i) For those students who complete fewer than three half-course equivalents in any session, regulations 1., 2. and 3. will be invoked, where applicable, in that session in which the student first completes three or more half-course equivalents in the combined sessions since the last academic appraisal.
- (ii) For students admitted not on probation and entering the BComm or BHRM programs for the first time, regulations 1. and 2. will be initially invoked at the end of the Winter Session following admission.

Appeals Process

Rights of Appeal

A student may appeal the requirement to withdraw from the business school. The

deadline for appeals is 15 calendar days (including Saturdays, Sundays and holidays) from the date of the letter advising the student of his/her status. The student must submit a letter to the Chairperson of the Haskayne School of Business Appeals Committee, clearly stating the extenuating circumstances which are the grounds for the appeal.

Program Details

BComm Requirements for Direct Entry Students

Admission

Students planning to enter the BComm program from high school must present English 30, Pure Mathematics 30 or Mathematics 30, two academic subjects from group A or B and one subject from group A, B, C or D (see "Admissions" section of this Calendar for more details). Transfer applicants with seven or fewer half-course equivalent transfer courses may also be considered for admission to first year.

Assistance in program planning is available through the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.

Recommended Program Sequence

Year 1

- | | |
|---------------------------|--|
| 1. Computer Science 203 | 6. Junior Humanities or Fine Arts Option |
| 2. Economics 201 | 7. Economics 203 |
| 3. Mathematics 249 or 251 | 8. Junior Social Sciences Option |
| 4. Statistics 213 | 9. Statistics 217 |
| 5. Junior English | 10. Business and Environment 291 |

Note: Frosh students are restricted to junior (200-level) courses in their first year. Six junior half-course equivalents must be successfully completed prior to registering in senior (300-level) courses.

Note: These courses need not necessarily be taken in sequence indicated. Students should consult course description in the latter section of this Calendar for prerequisites.

Year 2

- | | |
|---|---|
| 1. Core Course 317 ¹ | 6. Core Course 317 ¹ |
| 2. Communications Studies 363 | 7. Management Studies 391 |
| 3. Accounting 317 | 8. Junior Science Option |
| 4. Senior Humanities, Fine Arts, Social Sciences, Science Option ² | 9. Senior Humanities, Fine Arts, Social Sciences, Science Option ^{2,3} |
| 5. Junior Non-Commerce Option | 10. Junior Non-Commerce Option |

¹Select one of the following five "317" courses which are all required in the BComm program. Priority should be given to registration in the "317" course(s) that is the prerequisite(s)

for the intended concentration. Select from Finance 317, Human Resources and Organizational Dynamics 317, Marketing 317, Management Information Systems 317 and Operations Management 317.

²Excluding Statistics, Computer Science, Actuarial Science, Applied Mathematics, Pure Mathematics, and Mathematics. It is recommended, but not required, that students who wish to pursue a concentration in Petroleum Land Management take one half course (or more) in Geology.

³Students planning to pursue an Accounting concentration: substitute Accounting 323 (Concentration Course), and defer the Senior Humanities, Fine Arts, Social Sciences, Science Option to a later year. Students planning to pursue a Tourism and Hospitality Management concentration, or a double concentration in Tourism and Hospitality and Marketing: substitute Tourism and Hospitality Management 309 (Commerce Option) and defer the Senior Humanities, Fine Arts, Social Sciences, Science Option to a later year.

Note: Only one Economics course can be used towards the Non-Commerce Options or Social Sciences Options in the BComm degree. Junior or Senior Non-Commerce Options cannot be Statistics.

BComm Pre-Commerce Requirements for Transfer Students

Admission

1. A prospective BComm transfer student must first successfully complete 10

6. Courses or their equivalents presented to fulfill pre-commerce requirements must not have been repeated more than once.
7. Those applicants attending Spring Session to fulfill pre-commerce requirements, if admitted, will be admitted provisionally subject to required standing being obtained in their Spring Session courses. Summer Session courses in the year of application will not be considered. For further information contact the office of the Associate Dean (Undergraduate Programs), Haskayne School of Business.

Requirements

(For combined degree requirements, please refer to the combined degree programs later in this section of the Calendar.)

Year 1

1. Mathematics 249
6. Jr. Non-Commerce

Concentrations are available in the areas of:

- Accounting
- Business Process Management
- Entrepreneurship and Innovation
- Finance
- Finance/Risk Management and Insurance (Double Concentration)
- General
- Human Resources and Organizational Dynamics
- International Business
- Management Information Systems
- Marketing
- Operations Management
- Petroleum Land Management
- Risk Management and Insurance
- Tourism and Hospitality Management
- Tourism and Hospitality Management/Marketing (Double Concentration)
- Transportation and Logistics

Note: *In order to pursue any concentration in the Bachelor of Commerce program, students must achieve a minimum grade of "C" in the required core course which is prerequisite for that concentration: Accounting 317, Finance 317, Human Resources and Organizational Dynamics 900030.2363*

Bachelor of Accounting Science

This specialized accounting degree is offered on a part-time distance education basis in partnership with the Certified General Accountants Association of Canada.

Note: *The Bachelor of Accounting Science degree program will be terminated on June 30, 2005. No additional students will be admitted to the degree program after Fall Session 2002.*

Regulations

Deferrals

Applications for deferral of a final examination by students in the Bachelor of Accounting Science program must be made to the regional CGA Associations. No special deferred examinations are permitted. Students should refer to the regional CGA Associations' regulations.

Appeals

Appeals regarding CGA certification will follow the regional CGA Associations' policies and procedures; appeals regarding the degree program will follow the University of Calgary policies and procedures. In either case, BAccS students should contact their regional CGA Associations.

Repetition of Courses

Students in the Bachelor of Accounting Science program are permitted to repeat a particular course two times.

Student Probation and Dismissal

Students will be reviewed once they have attempted four courses.

1. For satisfactory progress through the program, students must earn a grade point average of no less than 2.00 on all courses taken.
2. After the initial session, a rolling average will be applied to the grade point average calculation during each session in which a student completes a course. With a rolling average, the grade of the oldest course is replaced in the grade point average calculation by the grade of the new course. In the event that there is more than one course that is the oldest, the highest grade(s) will be used. A maximum of four courses will be used to calculate the rolling average.
3. Students who earn a grade point average of less than 1.50 over a combined total of four attempts will be required to withdraw from the business school.
4. Students who earn a grade point average of at least 1.50 but less than 2.00 over a combined total of four attempts will be placed on probation for the next session in which they register.
5. Students who earn a grade point average of less than 2.00 in two or more courses taken in the session in which they were placed on probation will be

required to withdraw from the business school. Students will be removed from probation by achieving a 2.00 or better grade point average in two or more courses taken in the session in which they were placed on probation.

Graduation Requirements

All candidates for the Bachelor of Accounting Science degree must fulfill the following requirements:

1. Successful completion of Bachelor of Accounting Science 591.
2. A minimum grade point average of 2.00 for all 7 full courses taken to satisfy the Bachelor of Accounting Science degree requirements.
3. A minimum grade of "C" in the four concentration courses in the Bachelor of Accounting Science degree (BACS 472, 476, 485 and 494).
4. At least five full-course equivalents in the Bachelor of Accounting Science degree program must be University of Calgary courses.
5. Completion of courses in the Bachelor of Accounting Science degree program must occur by June 2005.

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Requirements

1st Year

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|---|--|
| 1. Mathematics 249 or 251 or equivalent | 6. Jr. Humanities or Fine Arts Option ² |
| 2. Economics 201 | 7. Economics 203 |
| 3. Jr. Humanities Major ¹ | 8. Jr. Humanities Major ¹ |
| 4. Jr. English ³ | 9. Jr. Social Sciences Option |
| 5. Jr. Science Option ⁴ | 10. Business and Environment 291 |

2nd Year

- | | |
|-------------------------|--|
| 1. Statistics 213 | 6. Statistics 217 |
| 2. Accounting 317 | 7. Accounting 323 or Tourism and Hospitality Management 309 (Leisure, Tourism and Society 309) or Sr. Non-Commerce Option ^{5,6} |
| 3. Computer Science 203 | 8. Sr. Non-Commerce Option ⁵ |
| 4. Sr. Humanities Major | 9. Sr. Humanities Major |
| 5. Sr. Humanities Major | 10. Sr. Humanities Major |

3rd Year**(Haskayne School of Business)⁷**

- | | |
|---------------------------------|---|
| 1. Business and Environment 395 | 6. Communications Studies 363 |
| 2. Core Course 317 ⁸ | 7. Core Course 317 ⁸ |
| 3. Core Course 317 ⁸ | 8. Sr. Non-Commerce Option ⁵ |
| 4. Sr. Humanities Major | 9. Sr. Humanities Major |
| 5. Sr. Humanities Major | 10. Sr. Humanities Major |

4th Year

- | | |
|---|---|
| 1. Commerce Concentration Course ⁹ | 6. Commerce Concentration Course ⁹ |
| 2. Core Course 317 ⁸ | 7. Core Course 317 |

3rd Year**(Haskayne School of Business)⁸**

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|---|---|
| 1. Sr. Humanities option ² (if not previously completed) or Business and Environment 395 | 6. Sr. Humanities option ² (if not previously completed) or Communications Studies 363 |
| 2. Core Course 317 ⁹ | 7. Core Course 317 ⁹ |
| 3. Core Course 317 ⁹ | 8. Sr. Non-Commerce Option* |
| 4. Sr. Social Sciences Major | 9. Sr. Social Sciences Major |
| 5. Sr. Social Sciences Major | 10. Sr. Social Sciences Major |

4th Year

- | | |
|---|---|
| 1. Core Course 317 ⁹ | 6. Core Course 317 ⁹ |
| 2. Commerce Concentration Course ^{10,11} | 7. Commerce Concentration Course ^{10,11} |
| 3. Commerce Concentration Course ^{10,11} | 8. Commerce Concentration |

5th Year

- | | |
|---|--|
| 1. Actuarial Science Field Course ⁷ | 6. Actuarial Science Field Course ⁷ |
| 2. Actuarial Science Field Course ⁷ | 7. Commerce Concentration Course |
| 3. Commerce Concentration Course | 8. Commerce Concentration Course |
| 4. Management Studies 493 and 495 (quarter courses) | 9. Strategy and Global Management 591 |
| 5. Sr. Commerce Option ¹¹ | 10. Sr. Commerce Option ¹¹ |

¹ Excluding Computer Science, Actuarial Science, Statistics, Applied Mathematics, Pure Mathematics and Mathematics.

² These courses replace Statistics 213/217 required in the Haskayne School of Business's BComm program. Consequently Statistics 213/217 cannot be used to satisfy other requirements of the program.

³ Students pursuing an Accounting concentration should defer the Sr. Humanities, Fine Arts or Social Sciences Option to another year and take Accounting 323 in Year Two. Students pursuing a Tourism and Hospitality Management concentration or a double concentration in Tourism and Hospitality Management and Marketing should defer the Sr. Humanities, Fine Arts or Social Sciences Option to another year and take Leisure, Tourism and Society 309 in Year Two. Accounting 323 will satisfy a concentration course upon admission for Accounting concentrators, and Leisure, Tourism and Society 309 will satisfy a Commerce Option upon admission for Tourism and Hospitality Management concentrators or for Tourism and Hospitality Management and Marketing concentrators. The Sr. Humanities, Fine Arts or Social Sciences Option, if deferred, must be completed for graduation purposes.

⁴ Students are permitted a maximum of three half-course equivalents in Economics, including Economics 201 and 203.

⁵ At the end of the second year, those students who are in the Faculty of Science shall select one of the following choices (subject to their meeting academic requirements):

- continue in the Actuarial Science program in the Faculty of Science,
- transfer to the Haskayne School of Business Bachelor of Commerce program,
- pursue the combined Bachelor of Commerce/Bachelor of Science degree program.

⁶ Select one of the following five "317" courses which are required in the BComm program. Priority should be given to registration in the "317" course(s) that is the prerequisite(s) for the intended concentration. Select from Finance 317, Marketing 317, Human Resources and Organizational Dynamics 317, Operations Management 317 and Management Information Systems 317.

⁷ Actuarial Science students must take three full-course equivalents from: Actuarial Science 525, 533, 535, 539, Statistics 407, 429, 433, 437, 505.

⁸ Note that Years 3 and 4 in their entirety are interchangeable but individual courses are not.

⁹ Students should take Accounting 341/343/361 if they wish to pursue an Accounting concentration. Note that for the Accounting concentration, students will be required to take Accounting 323 in Year 2.

¹⁰ Must be outside the student's concentration (with the exception of Accounting) and chosen from a list designated by the Haskayne School of Business. Accounting concentrators must take a concentration course.

¹¹ Can be in or out of the student's concentration and must be chosen from a list designated by the Haskayne School of Business.

Combined BComm/BSc (Computer Science) Program

Introduction

Students may pursue a five-year program which leads to both degrees. This program requires careful selection of courses in order

to complete the requirements of both the Haskayne School of Business and the Faculty of Science. Interested students are urged to contact the Undergraduate Programs Offices of the two Faculties for advice in choosing their first year courses.

Students wishing to embark on the sequence of courses leading to this combined degree may enter either the Faculty of Science or the Haskayne School of Business. Those students who enter the Faculty of Science must apply to the Haskayne School of Business by the end of the second year of studies either to pursue the Bachelor of Commerce degree or to pursue the combined degree. Once accepted to the BComm, it should be noted that for administrative purposes, students of this combined degree shall be registered students of the Haskayne School of Business which is a quota-restricted business school and consequently shall be governed by the same admission criteria that apply to the regular Bachelor of Commerce program.

Admission

Once admitted to the combined program, a student may elect to remain in it or switch to either of the two separate degree programs, as long as the requirements of each Faculty continue to be met. Failure to meet requirements will result in a student being required to withdraw from the combined or separate programs, as the case may be.

Requirements

Note: 51 half-course equivalents are required to complete this combined degree program.

1st Year

- | | |
|--------------------------------------|--------------------------------------|
| 1. Mathematics 249 or 251 | 6. Mathematics 271 |
| 2. Mathematics 221 | 7. Computer Science 265 |
| 3. Economics 201 | 8. Economics 203 |
| 4. Computer Science 231 ¹ | 9. Computer Science 233 ¹ |
| 5. Jr. English | 10. Business and Environment 291 |

2nd Year

- | | |
|-------------------------------|--|
| 1. Computer Science 331 | 6. Software Engineering 311 or Computer Science 333 |
| 2. Computer Science 325 | 7. Philosophy 279 |
| 3. Statistics 213 | 8. Statistics 217 |
| 4. Accounting 317 | 9. Accounting 323 or Jr. Social Sciences Option ^{2,3} |
| 5. Communications Studies 363 | 10. Business and Environment 395 |

3rd Year⁴**(Haskayne School of Business)**

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|------------------------------------|--|
| 1. Computer Science 313 | 6. Computer Science 413 |
| 2. Computer Science 349 | 7. Computer Science 457 |
| 3. Senior Computer Science Option | 8. Management Studies 391 |
| 4. Core Course 317 ⁵ | 9. Core Course 317 ⁵ |
| 5. Sr. Science Option ³ | 10. Sr. Social Sciences, Science, Humanities or Fine Arts ³ |

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for the intended concentration. Select from Finance 317,

