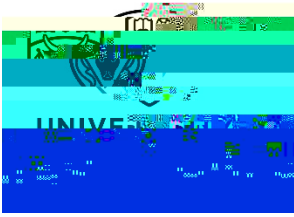


- 1.5 The term “Appellant” means a student who appeals an Academic Assessment or Graded Term Work decision about themselves.
- 1.6 The term “Business Days” means days that the University is open for business, excluding weekends and holiday closures.
- 1.7 The term “Dean” refers to the Dean of the Faculty of Veterinary Medicine or their delegate.
- 1.8 The term “Graded Term Work” refers to graded term work as described in Section I.2 *Reappraisal of Graded Term Work* of the [academic regulation](#) of the University Calendar.
- 1.9 The term “Professional Behavior” generally means conforming to the technical, interpersonal and ethical standards expected of a veterinary professional and includes behaving with integrity, honesty and strong ethics. In the case of the Faculty of Veterinary Medicine, professionalisms are further defined by reference to key professional standards documentation, including but not limited to: University and Faculty policies, procedures and Codes of Conduct; University and Faculty calendar regulations; Faculty Course Outlines; and documentation in support of clinical and internship requirements.
- 1.10 The term “Reasonable Apprehension of Bias” generally means that a reasonable and informed person, viewing the matter realistically and practically, would think that it is more likely than not that a decision maker was biased in respect of the decision under appeal.
- 1.11 The term “Respondent” means a person who responds to the appeal. This may or may not be the person who made the decision under appeal.
- 1.12 The term “Student” means an individual who is registered in a course in the Faculty of Veterinary Medicine at the time the decision under appeal occurred.



2 Procedural Fairness:  
Necessary for  
Decisions

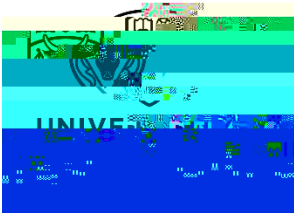
3 Appellant  
Responsibilities and  
Grounds of Appeal

3.1 A student may appeal an Academic Assessment or Graded Term Work decision on only the following grounds:

- a) that a procedural irregularity occurred in making the Academic Assessment decision or Graded Term Work decision (including deviation from a course outline or communicated performance expectation, or where a grade was not updated), or
- b) that an Academic Assessment or Graded Term Work decision was determined on some basis other than performance, which may include allegations of a reasonable apprehension of bias.

3.2 The following are not recognized as grounds for appeal by the Faculty Appeals Committee, and will result in an appeal being rejected:

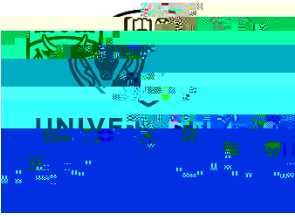
- a) ignorance of University or Faculty of Veterinary Medicine policies, regulations, procedures, or the contents of a course outline
- b) mere dissatisfaction or disagreement with the Academic Assessment or Graded Term Work decision, an appraisal, the course outline, or performance expectations
- c) achievement in other course work or programs
- d) extenuating circumstances



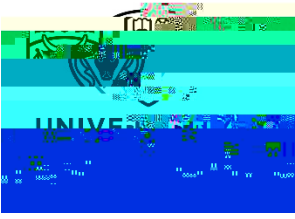
e) the numerical calculation being close to the next highest letter grade.

2.2 Appellants may ask for only one of the following outcomes in their appeal:

- a) that Graded Term Work be discounted from the final grade achieved;
- b) that the Academic Assessment decision or Graded Term Work decision be



Chair of the Faculty Appeals Committee with ~~ten~~ (10)



challenge. If the challenge is successful, the Chair will provide the names of the new panel to the Appellant and the Respondent and adjust the hearing timeline as needed.

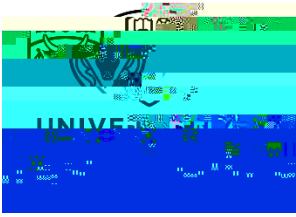
6.5 Both the Appellant and Respondent will receive copies of all submitted documents and evidence relating to the decision being appealed no later than five (5) Business Days before the hearing.

## 7 Hearing Process

7.1 The Chair of the Faculty Appeals Committee will conduct a written or oral hearing in the manner that they consider fair and reasonable.

7.2 Generally, a written hearing process will follow a schedule that provides the Appellant with the final opportunity to respond in writing, to the written hearing.





- d) the decision being appealed does not fall within the jurisdiction of Faculty Appeals Committee;
- e) the appeal is made by a person who is not a student, or the legal counsel of a student;
- f) the Appellant has not yet completed all steps required by Section I of the Faculty of Veterinary Medicine Academic Assessment and Graded Term Work Appeals Procedure.





