



In these Bylaws

In this way, the Senate assumes responsibility to work for the benefit of the University and enhance its position in the community.

The listed responsibilities below shall be the common, recurring activities of the Senate; however, the Senate may carry out additional responsibilities and duties within its role.

The responsibilities of the Senate are to:

- a) Recruit and select a Chancellor;
- b) Recruit, appoint, orient, develop, recognize and off-board Senators;
- c) Develop a multi-year plan for Senate to fulfill its role;
- d) Develop, oversee and evaluate the Senate's activities;
- e) Engage in student mentorship opportunities;
- f) Present the Lecture of a Lifetime Series;
- g) Carry out those responsibilities assigned to the Senate under the Honorary Degree program; and
- h) Support fundraising for Senate and Chancellor Scholarships and Bursaries through the:
 - i. # ; and
 - ii. # Challenge Golf Tournament.

The Senate may delegate in writing any of its powers, duties or functions to any person,ny of its power

Senators will:

- a) familiarize themselves with the Senate Code of Conduct, laws and University policies applicable to Senators and the Terms of Reference of any Committees on which the Senator serves; and
- b) adhere to these Bylaws, the Codes of Conduct, laws and University policies applicable to Senators and the Terms of Reference of any Committees on which the Senator serves.

Senators are expected to:

- a) make every reasonable effort to attend all Senate meetings and Committee meetings of which they are a member, in person whenever possible;
- b) carry out the tasks assigned to them by the Senate; and
- c) ensure that he or she is able to devote sufficient time and energy to carrying out their duties effectively.

In addition, each Public Senator and each Representative Senator is expected to submit one Honorary Degree nomination for each term of service on the Senate.

Under the Act, a Senator is not personally liable for anything done by the Senate or for anything done by the Senator in good faith in the purported exercise or performance of the Senator

Members will be provided with a calendar of meeting dates for regularly scheduled Senate meetings in advance of each Meeting Year

matter, as determined by a ruling of the Chair, acting reasonably. The Chair may consult the

Only Senators may move, second and vote on motions.

Motions will be decided by a show of hands, a roll call (voice), consensus, or otherwise in such manner that clearly evidences a Senator's vote and is accepted by the chair of the meeting. Voting by proxy is not allowed.

An affirmative vote of a majority of the Senators present and eligible to vote, or consent without objection is required to pass a motion. The Chair does not have a second or casting vote.

A declaration by the chair of the meeting that a motion has been carried and an entry to that effect in the minutes shall be prima facie evidence of the action taken. Any Senator may ask at the time of the vote that the Senator's vote be recorded in the minutes.

Elections will be decided based upon the number of votes in favour of each nominee in descending order, the first elected person being the nominee with the most votes. Additional elected persons will be the person(s) with the next highest number of votes in descending order until all elected persons have been determined. In the event of an equal number of votes being cast for more than one nominee (a tie), the Chair (or the Vice Chair where the Chair is absent or has a conflict of interest) will cast a second vote to break the tie.

A resolution of the Senators consented to in writing by a majority of the Senators entitled to vote on it, whether by signed document, facsimile, electronic mail or any other method of transmitting legibly recorded messages, shall have the same force and effect as if it had been passed at a Senate meeting duly called and held. Such resolution may be in two or more counterparts which together are deemed to constitute one resolution in writing. A resolution passed in this manner is effective on the date stated in the resolution or, if a date is not stated, on the latest date stated on any counterpart or the latest date on which the required number of affirmative votes is communicated to the Secretary.

Resolutions in writing may be circulated for approval via facsimile, electronic mail or electronic poll.

The procedures for approval of resolutions via electronic mail or electronic poll are as follows:

- a) Resolutions will be circulated to Senators by electronic mail at the e-mail address on file with the OCS or by electronic poll;

- b) The resolution will expire in the time set in the message; however, the Chair or the Secretary may extend th

Documents or instruments in writing requiring execution on behalf of the Senate shall be signed by the Chair or the Vice Chair.

The Secretary shall have those powers, duties and responsibilities in respect of this role as are provided for in these Bylaws and as may from time to time be assigned to the Secretary by the Senate or that are incidental to the role of secretary to the Senate.

Any notice or communication required or permitted to be given or made hereunder will be sufficiently given or made for all purposes if delivered personally, sent by electronic mail or facsimile or sent by ordinary mail within Canada to the last address listed in the records of the OCS. Any such notice or communication if sent by facsimile or other means of electronic communication shall be deemed to have been received on the day of sending, and if delivered by hand shall be deemed to have been received at the time it is delivered to the applicable address. A document sent by mail will be deemed to be received on the fifth Business Day after the day on which it is mailed. In proving the notice or communication was mailed, it shall be deemed to have been received on the day of sending.

